



**F.R.E.E.** Friends of Refugees Providing Education and Empowerment  
<https://freerefugees.org> <https://www.facebook.com/friendsofrefugeesfree>



## Greetings,

Our missionary organization, “Friends of Refugees Providing Education and Empowerment”, has been operating since 2010 serving the local Clarkston and Stone Mountain refugee community. Our main goal and primary means of reaching out to the families has been to provide access to Christian education for their children in SDA PreK thru 12th grade schools which they otherwise could not afford. To provide this access, we strive to offer tuition assistance to the parents via scholarships for their children. To fund this assistance, we must rely upon your participation and generosity. The following document provides step-by-step directions on how you can obtain dollar-for-dollar credit for your donation to satisfy your Georgia State income tax liability. Thus, your donation can have almost no impact on your family budget as the money you would have paid in Georgia State income tax is diverted to fund your donation to the F.R.E.E. organization. Also be aware that if you are not required to pay Georgia State income taxes, one may alternately deduct your donation to F.R.E.E. as a charitable donation on your federal income tax.

One may view, print, or download a copy of this document at <https://freerefugees.org/donate> . For additional information about the mission of F.R.E.E., our story, and our impact, please visit our website at <https://freerefugees.org>.



Thank you for your donation to this very worthy cause. May you be richly blessed. Matthew 25:45

**Kelli Czaykowsky / President/Executive Director**

# How to Obtain Georgia State Income Tax Credit

This document explains the steps one must follow to convert their **Georgia state tax liability** into a donation to support the **Friends of Refugees Providing Education and Empowerment (F.R.E.E.)** mission project and receive a dollar-for-dollar Georgia State tax credit for the amount they donate. 100% of the donations are then used to provide scholarships for needy/refugee students to attend school (grades PreK through 12) at an SDA school such as DACS, AAA, Carmen, DAJA, GCA, etc.

## Welcome to the Arete Scholars Donor Portal!

Under the Georgia Tax Credit Scholarship Program, any company or individual that pays Georgia income tax may receive a dollar-for-dollar tax credit for approved donations to Arete Scholars.

## Maximum annual credit amounts by filing type:

C-corporations and S-corps, LLCs. Partnerships that file with business EIN – 75% of GA income tax liability

S-corporations, LLCs, Partnerships that file with SSN - \$25,000

Joint filers - \$5,000

Individual filers - \$2,500

## The current Georgia Income tax rate is 5.75%

To submit a Georgia tax credit application, complete the form (on the [Arete website](#)), and Arete will file your request with the Georgia Department of Revenue (DOR). Tax credit requests will be accepted until the annual program cap is met.

The DOR generally evaluates and approves/denies requests within 15 days, and by law, donors have 60 days from the date to donate and earn the tax credit.

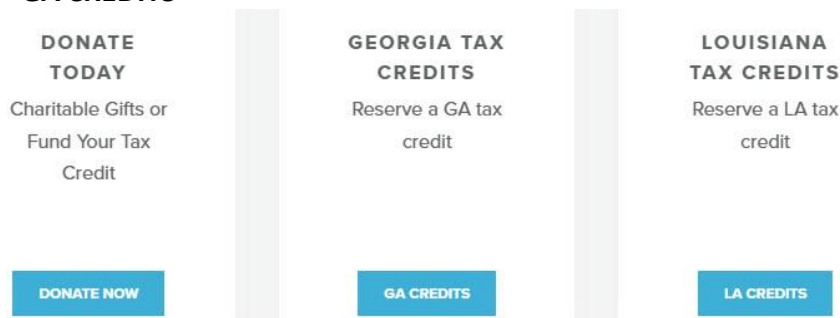
## Questions?

For assistance, please email us at [mhicks@aretescholars.org](mailto:mhicks@aretescholars.org) or call 404-446-7262

## STEP-BY-STEP PROCEDURE

1. Open the Arete Scholars website... <https://www.aretescholars.org/donate>

2. Click "GA CREDITS"




3. Click "Make a Tax Credit Request"

Make an Online Donation

Make a Tax Credit Request      Fund a Tax Credit Request

4. Click "Create an Account"

Pledge

 ARETE SCHOLARS

Create Account

Login with Account

5. In the "I am a:" field, select "Donor", enter your Name, Email, and Password then click "Sign Up". (Remember to save your password)

Sign Up

Be sure to create your Arete Scholars Account to update and manage your personal information, track submission, approval status, funding amounts and scholarship awards.

I am a:  
Donor

First Name

Last Name

Email

Password

Confirm Password

Sign Up

**6. Click "Submit Tax Credit Request" or "Donate Now"**

Quick Links

Submit Tax Credit RequestDonate Now

**7. When submitting a tax credit or donation request...**

Enter your name, SSN, address, email, and phone. In the "Select Schools" entry field, be sure to select "**Friends of Refugees Providing Education and Empowerment - Lawrenceville**" and enter the dollar amount you want to pledge as a donation. NOTE: 100% of all donated funds designated for "**Friends of Refugees Providing Education and Empowerment - Lawrenceville**" will be distributed as a checks payable to both a school (i.e. DACS, AAA, GCA, etc.) and to each refugee student at the school who will receive a portion of the funds as a tuition supplement scholarship. The students to receive a supplemental tuition scholarship are based upon need.

Contact Information

Address

City  State  Zip

Email Address  Confirm Email Address

Phone

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Select Schools

Add Another

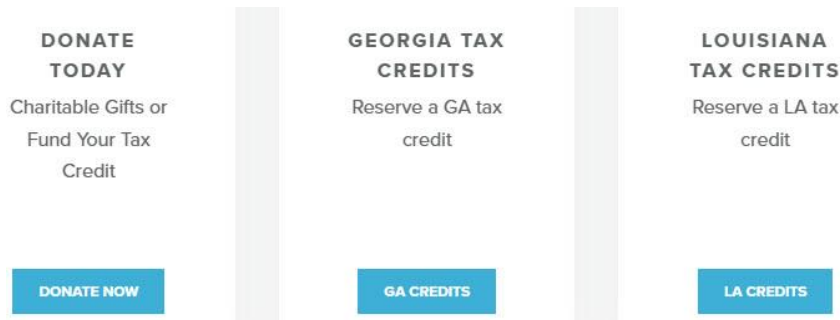
I agree to allow Arete Scholars (SSO), to submit my information as a substitute IT-QEE-TP1 form to apply for approval to the Qualified Education Expense Tax Credit Program to the Georgia Department of Revenue (GA DOR). Arete Scholars does not guarantee your request will be approved by GA DOR and any information rejected by GA DOR from the Form is the responsibility of the applicant. Arete Scholars does not warrant or guarantee the accuracy of the data provided by the applicant to Arete Scholars. If the information you provided does not result in DOR approval, verify your information from your tax return, create your Arete Scholars account and update your information to be resubmitted. I understand that, by law, contributions must be made within 60 days of DOR approval to qualify for a credit.

**9. Check "I agree..." then click "Submit Tax Credit Request".**

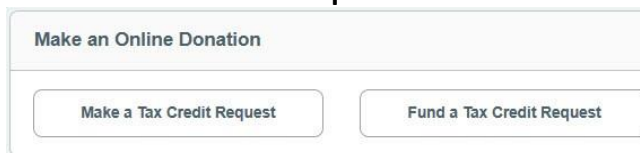
**10. Wait for approval notification with your certification number from the Georgia Department of Revenue (DOR).**

11. Upon receipt of approval notification open the Arete Scholars website...  
<https://www.aretescholars.org/donate>

12. Click "GA CREDITS"



13. Click "Fund a Tax Credit Request"



14. Enter your certification number provided to you then submit or mail your payment to fund your pledge amount.

The image shows a form titled 'Look Up Tax Credit Request'. The form contains the following text:  
**Welcome, and Thank you for funding your tax credit request!**  
Please Enter your Certificate number below to ensure that you have been approved by the GA Department of Revenue  
If you opt to send a check, this process will automatically record your check information and school(s) and ensure that we have your information ready to fund upon receiving your check payment  
A friendly reminder, you have 60 days from your GA Dept of Revenue Issue Date to fund your gift.  
**ALL checks MUST be mailed to the following address:**  
3617 Braselton Hwy, Suite 101, Dacula, GA 30019  
Please enter your certification number  
[Input field with a red arrow pointing to it]  
[Search button]

**WARNING!!!**

It is strongly recommended that you submit your pledge in early January then fund your pledge as soon as possible as each year the total amount of state tax revenue funds the state of Georgia allows to be diverted to the Arete Scholarship Fund is reached very early in the year.

**Note:**

By law, contributions to fund your pledge must be made within 60 days of DOR approval for your donation to qualify for a dollar-for-dollar state tax credit.

**NOTE:**

If you are an individual who does not have to pay Georgia State Income Tax and you want to make a tax deductible donation to support the F.R.E.E. mission project be advised F.R.E.E. is a 501(c)(3) organization (EIN #47-1667780) and all donations to F.R.E.E. are tax deductible.

Money is our most pressing need, and all donated funds go directly to benefit these communities. All contributions are tax-deductible, and all general donations made directly to F.R.E.E. will be used to provide desperately needed support and educational expenses (i.e. tuition assistance, school supplies, backpacks, lunches, etc.) for refugee children and assistance for their families.

One time or recurring donations are greatly appreciated and much needed. Donations may be made online at <https://freerefugees.org/donate/> or via check payable to F.R.E.E. mailed to our address below.

Friends of Refugees Providing Education and Empowerment

**F. R. E. E.**  
2100 Riverside Parkway  
Suite 128 B186  
Lawrenceville, GA 30043

<https://freerefugees.org>  
We are a 501(c)(3) org.

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Director of Philanthropy





**FREE**  
Friends of Refugees Providing Education and Empowerment  
*Lifting the downtrodden*

**F.R.E.E. Community Center**  
3586 Indian Creek Way  
Clarkston, GA 30021

**Kelli Czaykowski**  
President / Executive Director



Thank you for your donation to this very worthy cause. May you be richly blessed.

**Kelli Czaykowski / President/Executive Director**  
**Yong Un Kim / Director of Philanthropy**

**F.R.E.E. 2100 Riverside Parkway Suite 128 Box 186 Lawrenceville, GA 30043**